

Information Memorandum Transmittal Aging and People with Disabilities



Jane-ellen Weidanz

Authorized signature

Number: APD-IM-17-090

Issue date: 3/2/2018

CORRECTED

Topic: Long Term Care

Due date:

Subject: Service plan update for In-Home Services

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's Residential Services | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

This Information Memorandum is being updated to provide some additional clarity. The changes noted will be in red.

Oregon ACCESS will undergo an update to the Benefit Eligibility and Service Planning screen that will be available for staff use on December 18, 2017.

When completing a re-assessment that included a HCW (for In-Home Medicaid Services, Spousal Pay, State Plan Personal Care, or Oregon Project Independence), it was previously trained in webinars and trainings that these re-assessments needed to be done early in the month due to ensure that vouchers were not delayed. With the change that is explained below, early reviews for this reason are no longer necessary.

The HCW Payroll Calendar has been updated in CM Tools. Use this tool to assure service benefits/plans are updated and vouchers will go out to the HCWs timely through the ONGO system.

In the benefit portion, a new "Pay Date" will display (see example below). The indicated date is the last day in a pay period immediately past the "Valid Until" date or "Admin End" date (if the assessment is in Admin status). When creating a new benefit

that is In-Home, Spousal Pay, State Plan Personal Care (SPPC), or Oregon Project Independence (OPI), the benefit will default to the pay period end date. The purpose of making this change is to have the ability to create a benefit that ends at the end of a pay period instead of the end of a month to help ensure vouchers are issued timely.

Benefit Eligibility and Service Planning

Assmt Date: 12/12/16 Valid Until: 12/31/17 Pay Date: 01/06/18

Benefits

Service Category/Benefit	Begin Date	End Date	Status
APD-In Home	01/01/2017	12/31/2017	Approved
APD-In Home	01/01/2018	01/06/2018	Pending

Hours Segments

Hours #	Begin Date	End Date	Status	Alwd	Excp	View
1	01/01/2018	01/06/2018	Pending			

If a current authorization for In-Home services, Spousal Pay, SPPC, or OPI ends at the end of the month, you may add a new benefit line that extends the individual’s benefit through the pay period end date. The intent of the OACCESS Benefit section is to assure an individual’s benefit dates in CA/PS are contiguous between assessments for ongoing authorizations.

When a new benefit is created, the benefit end date will default to the end of a pay period for In-Home Services, Spousal Pay, SPPC, or OPI authorizations. The benefit end date will default to the Valid Until date or the Admin End Date for all other benefit types.

Authorizations for Adult Day Services and Home Delivered Meals remain as a monthly authorization.

Please note that with this Oregon ACCESS update, the treatment end dates in the assessment will always default to the pay period end date. This is to ensure that qualifying homecare workers are paid at the enhanced rate. The end date should be modified for individuals receiving services in a community based or nursing facility setting.

If you have any questions about this information, contact:

Contact(s): Mat Rapoza, In-Home Policy Analyst	
Phone: 503-945-6985	Fax:
Email: Mathew.G.Rapoza@state.or.us	