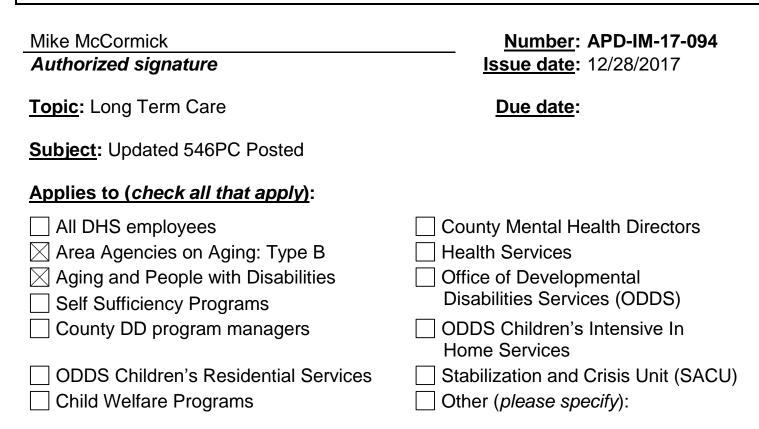
Information Memorandum Transmittal Aging and People with Disabilities



Message:

The 546PC has been updated to reflect the change from a monthly authorization to a 2 week or 14-day authorization period.

- The updated version is currently only available on the <u>Case Management Tools</u> website under the <u>State Plan Personal Care</u> link.
- The form updated has been submitted to publications. When the forms server is updated this IM will be reissued to reflect that.

Reminder:

- The maximum allowed hours per period is 10.
- If the consumer has an extraordinary service need that cannot be met with 10 hours per period an exception may be requested.
 - See <u>OAR 411-034 State Plan Personal Care</u> for more detail
- Use the 514PC to request an exception to the 10-hour maximum.
 - Be sure to document how the 10 hours are being used as well why the exceptional services are required.
 - Whenever possible capture the duration and frequency of need.

S Oregon Department of Human Services

If you have any questions about this information, contact:

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