

Aging and People with Disabilities

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Topic: Long Term Care

Subject: MMIS and In Home Care Agency

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County DD Program Managers |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Other (please specify): |

Message: After successful completion of the Medicaid contracted In-Home Care Agencies moving to Medicaid Management Information Systems (MMIS) for reimbursement of in home services pilot, APD will be rolling out the use of MMIS to the remaining areas of the state. This “roll out” will be conducted region by region. Each office will be notified in advance of their “roll out” date.

Why MMIS?

- APD was directed by an internal audit to move to an electronic billing system that was uniform across the system.
- The voucher system is heavily reliant on DHS and AAA staff to process requests for payments. The MMIS system reduces staff workload by putting appropriate responsibilities on the providers.

What Changes:

The in home care agency will be:

- Responsible for their own payments and adjustments;
- Able to verify current eligibility before providing services and before billing;
- Able to bill electronically with no vouchers; and
- Able to view plan of care authorization to provide the services.

The APD/AAA office will:

- No longer be required to issue, pay and store monthly vouchers.
- No longer have to review and approve 599a forms.
- Only need to create a MMIS plan of care once per assessment period unless the service plan changes.
- Continue to request in home care agency services using the SDS 546N

- Determine staff responsible for adding service plan into MMIS i.e.: Case manager or office support

Central Office will:

- No longer need to process and correct voucher errors

Implementation Training

Local offices will have access to training as the roll out approaches their region. The MMIS Training team has already notified local offices.

- Register for the “MMIS - In Home Service Plan of Care” webinar training through the DHS/OHA Learning Center. We recommend that you register shortly before the MMIS POC starts in your area.

During Implementation, Central Office will for each region:

- Void all created vouchers issued for the month MMIS begins in each particular region;
- Create and activate the first MMIS POC for the month MMIS begins in each region. During this process local offices will not be able to create or change POC.
- Notify the office of roll out date.

If you have any questions about this information, contact:

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