

# Information Memorandum Transmittal Aging and People with Disabilities



Cheryl Miller

**Authorized signature**

**Number: APD-IM-18-005**

**Issue date: 1/19/2018**

**Topic:** Long Term Care

**Due date:**

**Subject:** STEPS/Consumer-Employer Training Program referrals for individuals receiving in-home services from a HCW or in-home agency.

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                                | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities    | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                        | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input type="checkbox"/> County DD program managers                       | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input type="checkbox"/> ODDS Children's Residential Services             | <input type="checkbox"/> Other ( <i>please specify</i> ):                     |
| <input type="checkbox"/> Child Welfare Programs                           |   |

**Message:**

Medicaid and OPI consumers who receive in-home services from a homecare worker or Medicaid in-home agency are eligible to receive STEPS/consumer-employer training program services.

Case manager referrals and consumer-employer self-referrals are sent directly to local STEPS Consultants. A listing of consultants by county can be found at:

<http://www.oregon.gov/DHS/SENIORS-DISABILITIES/HCC/Pages/Steps-Contacts.aspx>

Information about STEPS, the STEPS referral form, and STEPS talking points for case managers, can be found on the Case Management Tools website at

<http://www.dhs.state.or.us/spd/tools/cm/inhome/steps/index.htm>

Please send questions about the STEPS program and services to

[STEPS.OHCC@dhsosha.state.or.us](mailto:STEPS.OHCC@dhsosha.state.or.us)

*If you have any questions about this information, contact:*

Contact(s): Cheryl Miller, Oregon Home Care Commission	
Phone: 503 378-2733	Fax: 503 378-5886
Email: <a href="mailto:cheryl.m.miller@state.or.us">cheryl.m.miller@state.or.us</a>	