

RFND

(Refund Detail Screen)

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1 - DHS.HEP (DHRMF)
File Edit Transfer Fonts Options Macro View Window Help
[Icons] PAL PA2 PA3 ENT CLR

SJFS008I RFND - JF S0SD Client Pay-in System 07/15/2005 11:52:12
Fast Path: ____ - JF Refund Detail Trans Type: I

Rfnd Nmbr: X12345
Chk Nmbr.. 00123456 Rfnd Reas OC - Overcollection refund
Date Trans 07/18/2003 Br..... 3013 Wkr ID PH
Prim ID... XX111XX1 Recip.... CLIENT, SAMPLE

Sel Date Eff Rfnd Amt
- 200303 213.30
- 200302 209.30

Msg JF024 End of records
F2=Menu F3=Exit F4=Pmnt F5=Notc
4A 10/23
```

Purpose: This screen is a viewing screen. It displays detail information of refunds made to a client enrolled in the Client Pay-In System.

Access: Accessed through the Main Menu Screen by EITHER MATC, PMNT or NOTC.

Reasons a Client would receive a Refund

- **Overcollection (OC):** The client paid more than he/she was billed for services. A refund can be requested through the Yearly Account (YACT) Screen.
- **Services (SR):** The amount billed and paid for services was more than what was actually used for services performed.

To Use

You access the Refund Detail (RFND) Screen via the Main Menu by selecting one of the following:

Monthly Account (MACT) Screen:

- Select a detail line by tabbing to the first line under the "ACT" column.
- Type **F** = Rfnd
- Press <Enter>

Payment (PMTS) Screen:

- Tab to the line that has the "Pmnt Type" coded "DS" (disbursement)
- Type **S**
- Press <Enter>
- Payment information is displayed in the middle of the RFND Screen.

Notice (NOTC) Screen:

- On the Monthly Account (MACT) Screen
- Type **F** = Rfnd
- Press <Enter>

If you enter "S" under "SEL" on a refund line item, you will switch to the MACT Screen, where the client's monthly account information for the effective month (Date Eff) is displayed on the first detail line of MACT.

Function Keys:

- F2 = MENU Returns you to the Main Menu (SFMU) Screen without a Prime ID number.
- F3 = EXIT Returns you to the previous screen you were using, bringing the data along from the current screen.
- F4 = PMNT Takes you to the Payments (PMTS) Screen and carries forward the refund number (Rfnd Nmbr). This shows as the Trans ID. This refund transaction appears on the first detail line of PMNT.
- F5 = NOTC Takes you to the Notice (NOTC) Screen and carries forward the refund number (Rfnd Nmbr). This number shows as the "Note Nmbr."

RFND ERROR MESSAGES

<u>Error #</u>	<u>Error Message</u>	<u>Data Items</u>
JF003	INVALID SCREEN IDENTIFIER IN FAST PATH The Fast Path identifier was not found on the Fast Path file.	FAST PATH
JF014	KEY PRESSED INACTIVE FOR THIS SCREEN The function key pressed is not used on this screen.	
JF015	FAST PATH FILE NOT OPEN The Fast Path file is NOT available at this time. Try again later.	FAST PATH
JF019	PAYMENT FILE CLOSED The Payment file is NOT available at this time. Try again later.	
JF020	YEARLY ACCOUNT FILE CLOSED The Yearly Account file is NOT available at this time. Thus, the recipient name will not be shown on the screen.	
JF024	END OF RECORDS There are no more Refund Line Items to display for this refund number.	
JF025	SYS ID INVALID FOR THE FAST PATH ENTERED The Fast Path entered is used in multiple systems but not in the one specified. Please qualify Fast Path with the correct system identifier.	SYS ID

JF026	PAYMENT RECORD NOT FOUND There is no Payment Disbursement record for the Prim ID shown.	PRIM ID
JF039	REFUND LINE ITEM FILE CLOSED The Refund Line Item file is NOT available at this time. Thus, Refund Line Items will not be shown on the screen.	
RF001	PLEASE ENTER RFND NMBR Enter a refund number to display Refund Line Items.	RFND NMBR
RF002	SELECT A RFND LINE ITEM TO GO TO MACT SCREEN Enter a non-blank character in the selection column on the line of a Refund Line Item to go to the Monthly Accounts (MACT) screen.	SEL
RF003	PAYMENT RECORD NOT FOUND FOR THE RFND NMBR ENTERED There is no Payment record for the refund number shown.	RFND NMBR