

Jeanette Burket

Authorized Signature

Number: SPD-IM-07-046
Issue Date: 6/28/2007

Topic: Provider Information

Subject: Inactive provider or unemployed HCW Overpayment Invoices/Billings

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input checked="" type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input type="checkbox"/> | Children, Adults and Families | <input checked="" type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input type="checkbox"/> | Other (please specify): |

Message:

In order to be compliance with the requirements of the Secretary of State Audit, DHS Office of Financial Services, Accounts Receivable Unit has been issuing a series of three overpayment invoices/billings to all inactive providers or unemployed CEP/HCWs that have an outstanding overpayment balance.

These invoices/billings show the type, description, date, amount owed, the address to send payments and the phone number of the DHS-Accounts Receivable Unit.

If SPD/AAA local office staff receive inquiries from providers that receive these invoices/billings, please refer the provider to the DHS-Accounts Receivable Unit to answer questions or to discuss possible repayment arrangements at the address and phone number listed below.

ADDRESS:

DHS-Office of Financial Services
Account Receivable Unit
PO Box 14507
Salem, Oregon 97309-9841

PHONE:

Toll Free: 1-866-631-0745
Local: 503-947-9941
TTY: 503-945-6214

For further information on Medicaid Provider Overpayment Procedures, see [Action Request SPD-AR-07-013](#) or the 'Other Links and Tools' section of the [Case Management Website](#) at: <http://www.dhs.state.or.us/spd/tools/cm/index.htm>

If you have any questions about this information, contact:

Contact(s):	Suzy Quinlan, Service Priority & Eligibility Policy Analyst		
Phone:	(503) 947-5189	Fax:	(503) 947-4245
E-mail:	Suzy.Quinlan@state.or.us		