

## Glossary of Terms

Term	Child Welfare Definition (if applicable)	Office of Developmental Disability Services Definition (if applicable)
<b>Activities of Daily Living (ADLs)</b>		Basic personal every day activities, such as: eating, using the restroom, grooming, dressing, bathing, and transferring.
<b>Adoption Assistance (AA)</b>	Assistance provided on behalf of an eligible child or young adult to offset the costs associated with adopting and meeting the on-going needs of the child or young adult. Adoption assistance may be in the form of payments, medical coverage, reimbursement of nonrecurring expenses, or special payments.	
<b>Another Planned Permanent Living Arrangement (APPLA)</b>	A court-approved permanency plan for a stable secure living arrangement for a child or young adult that includes building relationships with significant people in the child's life that may continue after substitute care. APPLA is the least preferred permanency plan of the four permanency plan options for a child or young adult and is appropriate only in very limited circumstances.	

	For the purpose of this definition, "planned" means the arrangement is intended, designed, and deliberate; "permanent" means enduring and stable.	
<b>Attendant Care</b>		Assistance with Activities of Daily Living (ADLs), Instrumental Activities of Daily Living (IADLs), and health-related tasks through cueing, monitoring, reassurance, redirection, set-up, hands-on, standby assistance, and reminding. Attendant care can be provided by a Personal Support Worker (PSW), or a provider agency per standards described in OAR 411-308-0130.
<b>Child and Adolescent Needs and Strengths (CANS)</b>	The screening process of gathering information on a child or young adult's needs and strengths used for one or more of the following purposes: (a) Identifying case planning, service planning, and supervision needs of the child or young adult in substitute care with a certified family. (b) Determining the level of care payment while in substitute care with a certified family; and (c) Determining the level of care payment included in an adoption assistance	

	agreement or guardianship assistance agreement.	
<b>Case Plan</b>	A written goal oriented, time limited individualized plan for the child and the child's family, developed by CW and the parents or guardians, to achieve the child's safety, permanency, and well-being.	Similar term for ODDS Individual Support Plan (ISP).
<b>Child Annual Plan/Family Support Plan</b>  <u>Note:</u> This form is currently being used along with <i>the Services and Funding/Individual Support Plan (ISP)</i> form until the new ISP is implemented in the near future		Written details of the supports, activities, and resources required for an individual to achieve and maintain personal goals and health and safety.
<b>Community Developmental Disability Program (CDDP)</b>		Entity that is responsible for plan authorization, delivery, and monitoring of services for individuals with I/DD. A CDDP operates in a specific geographic service area of the state under a contract with the ODDS, local mental health authority, or other entity as contracted by ODDS.
<b>Child Needs Assessment (CNA)</b>		The Functional Needs Assessment for children receiving in-home supports.

<p><b>Family Home</b></p>	<p>For the purpose of providing in-home services to children under the guardianship of CW that have been determined eligible for ODDS services, “Family Home” includes the following service settings:</p> <ul style="list-style-type: none"> <li>• Child resides with biological parent</li> <li>• Child is in CW-paid foster care placement</li> <li>• Child resides with legal guardian</li> <li>• Child resides with adoptive family</li> </ul>	<p>The primary residence for a child that is not under contract with the Department to provide services as a certified foster home for children with I/DD or a licensed or certified residential care facility, assisted living facility, nursing facility, or other residential setting. A family home may include a foster home funded by Child Welfare.</p>
<p><b>Foster Care</b></p>	<p>CW commonly uses the term ‘Substitute Care’ when referring to foster care or congregate care placements. CW often distinguishes between relative caregiver and (non-relative) foster care, but both must meet CW Certification Standards and are issued a Certificate of Approval, when certified by CW.</p>	<p>Placement of a child away from their parent or guardian in a CW- or DD-certified child foster home.</p>
<p><b>Foster Care Base Rate Payment</b></p>	<p>A payment to the foster parent or relative caregiver for the costs of providing the child or young adult with the following:</p> <p>(a) Food -- including the cost to cover a child or young adult's special or unique nutritional needs;</p> <p>(b) Clothing -- including purchase and</p>	<p>Similar term for ODDS is Service Payment</p>

	<p>replacement;</p> <p>(c) Housing -- including maintenance of household utilities, furnishings, and equipment;</p> <p>(d) Daily supervision -- including teaching and directing to ensure safety and well-being at a level which is appropriate based on the chronological age of the child or young adult;</p> <p>(e) Personal incidentals -- including personal care items, entertainment, reading materials, and miscellaneous items; and</p> <p>(f) The cost of providing transportation -- including local travel associated with expenditure for gas and oil, and vehicle maintenance and repair associated with transportation to and from extracurricular, child care, recreational, and cultural activities.</p>	
<p><b>Functional Needs Assessment (FNA)</b></p>		<p>The comprehensive assessment or reassessment that:</p> <p>(1) Documents physical, mental, and social functioning;</p> <p>(2) Identifies risk factors, choices and preferences, service and support needs, strengths, and goals; and</p>

		(3) Determines the service level.
<b>Guardianship Assistance (GA)</b>	Assistance on behalf of an eligible child or young adult to offset the costs associated with establishing the guardianship and meeting the ongoing needs of the child or young adult. "Guardianship assistance" may be in the form of a payment, medical coverage, or reimbursement of guardianship expenses.	
<b>Individual Support Plan (ISP)</b>	Similar term for CW is Case Plan	The written details of the supports, activities, and resources required for a child to achieve and maintain personal goals and health and safety. The ISP is developed at least annually to reflect decisions and agreements made during a person-centered process of planning and information gathering. The ISP reflects the services and supports that are important to meet the needs of the child identified through a functional needs assessment as well as the preferences for providers, delivery, and frequency of services and supports. The ISP is the plan of care for Medicaid purposes.
<b>In-home Support</b>		Individualized planning and service coordination, arranging for services to

		be provided in accordance with an ISP, and purchase of supports that are not available through other resources that are required for a child with I/DD who is eligible for in-home support services to live in the family home.
<b>Intellectual/Developmental Disability (I/DD)</b>		Children must meet eligibility criteria for I/DD to be eligible for services through ODDS. I/DD eligibility is determined by the local CDDP.
<b>Instrumental Activities of Daily Living (IADLs)</b>		Activities other than ADLs required to enable a child to remain in the family home and community such as: meal planning and preparation; shopping for food, clothing, and other essential items; performing essential household chores; communicating by phone or other media; and participating in the community.
<b>Least Restrictive Placement</b>	For the purpose of exploring placements for children in the custody of CW that have been determined eligible for Intellectual/Developmental Disability (I/DD) services, “Least Restrictive Placement” means placement in a setting that is closest to a home environment, in	

	the best interest of the child, meets the child's needs, and ensures the health, safety, and well-being of the child.	
<b>Level of Care (LOC)</b>		Means a child meets the following institutional level of care for an intermediate care facility for individuals with intellectual disabilities (ICF/IDD): (a) The child has a condition of an intellectual disability or a developmental disability as defined in OAR 411-320-0020 and meets the eligibility criteria in OAR 411-320-0080 for developmental disability services; and (b) The child has a significant impairment in one or more areas of adaptive behavior as determined in OAR 411-320-0080.
<b>Level of Care Payment</b>	The payment provided to an approved or certified family, a guardian, a pre-adoptive family or an adoptive family based on the need for enhanced supervision of the child or young adult as determined by applying the CANS algorithm to the results of the CANS screening.	
<b>Natural Supports</b>		The parental responsibility for a child who is less than 18 years of age and the



		voluntary resources available to the child from the relatives, friends, neighbors, and the community that are not paid for by the Department (i.e., ODDS, CW, etc.) or any other governmental entity (i.e., Vocational Rehabilitation, Mental Health, Department of Education, etc.).
<b>ODDS/Office of Developmental Disability Services (ODDS)</b>		The office of the Department of Human Services that funds and oversees the provision of services to children with I/DD and their families. Services include, but are not limited to, in-home supports, foster care, and residential care (group homes).
<b>Personal Care Services</b>	<p>Means the provision of or assistance with those functional activities described in OAR 413-090-0120 consisting of mobility, transfers, repositioning, basic personal hygiene, toileting, bowel and bladder care, nutrition, medication management, and delegated nursing tasks that a child or young adult requires for his or her continued well-being.</p> <p>Payment for personal care services is made to the foster parent, and services</p>	<p>Assistance with personal care (ADLs) and supportive services (IADLs) as described in the State Plan Personal Care OAR 411-034-0020. Eligibility criteria for these services are described in OAR 411-034-0030.</p> <p>Payment for personal care services is made directly to the personal support worker (PSW), and services are provided by the PSW. The payment corresponds to the personal care (ADLs) and support services (IADLs) required to meet the</p>

	<p>are provided by the foster parent. The payment corresponds to the level of needs identified for the child.</p>	<p>child's identified needs. Services are not intended to replace routine care commonly needed by an infant or child typically provided by the infant's or child's parent.</p>
<p><b>Person-centered Planning</b></p>		<p>(1) Means a timely and formal or informal process that is driven by an individual, includes people chosen by the individual, ensures that the individual directs the process to the maximum extent possible, and that the individual is enabled to make informed choices and decisions consistent with CFR 441.540.</p> <p>(2) Includes gathering and organizing information to reflect what is important to and for the individual and to help:</p> <ul style="list-style-type: none"> <li>(a) Determine and describe choices about personal goals, activities, services, providers, service settings, and lifestyle preferences;</li> <li>(b) Design strategies and networks of support to achieve goals and a preferred lifestyle using individual strengths, relationships, and resources; and</li> <li>(c) Identify, use, and strengthen</li> </ul>

		naturally occurring opportunities for support at home and in the community.
<b>Personal Support Worker (PSW)</b>		Means a provider: (A) Who Is hired by an individual with an I/DD or the individual's representative; (B) Who receives money from the Department for the purpose of providing in-home services to the individual in the individual's home or community; and (C) Whose compensation is provided in whole or in part through the Department or CDDP.
<b>Room and Board (R&amp;B)</b>	There is no separate "Room and Board" payment in CW-funded foster care. Those costs are included as part of the Foster Car Base Rate Payment.	For the purpose of ODDS-funded foster care, Room &Board is the SSI equivalent that ODDS pays to the DD-funded foster care provider for the child's room & board and personal spending. The R&B check is separate from the foster care Service Payment.
<b>Service Payment</b>		For the purpose of ODDS-funded foster care, the Service Payment is a monthly payment for the provision of foster care services for an I/DD eligible child. The amount of the Service Payment is determined by the child's Functional

		Needs Assessment.
<b>Service Plan</b>		Also referred to as ISP.
<b>Services Coordinator</b>	When referring to the child’s DHS Child Welfare caseworker, the terms “Caseworker” or “Social Service Specialist” are used.	An employee of a CDDP or other agency that contracts with the county or ODDS who provides case management services including, but not limited to, planning, procuring, coordinating, and monitoring services. A services coordinator acts as the proponent for individuals with intellectual or developmental disabilities and is the person-centered plan coordinator of an individual.
<b>Substitute Care</b>	The out-of-home placement of a child or young adult who is in the legal or physical custody and care of Child Welfare.	Similar definition for ODDS is Foster Care.
<b>Support Needs Assessment Profile (SNAP)</b>		The Functional Needs Assessment for a child residing in an ODDS-funded foster care home.