

Emergency Reporting SOCP Chain-of-Command matrix

See overlapping policies below

	Staff		Site	Site Manager reports	reports to	to ↓:		Program Manager	Manager
Situation	—	Program N Mana	//anager, CDDF ger, RN, Safety	Service Coor Manager <u>OR</u>	dinator, Guard	Program Manager, CDDP Service Coordinator, Guardian / Family, Clinical Services Manager, RN, Safety Manager OR their On-Call representative	ical Services I tative	←	to:
	Site Manager	Program Manager	CDDP Service Coordinator	Guardian/ Family	Clinical Service Manager	RN Manager	Safety Manager	SOCP Director	Adult Abuse Prevention & Investigations
Death	\	\	\	↓	\	←	\	1	1
Abuse / neglect	\	\	\	\				\	1
Leaves supervised setting / unable to locate	↓	1	1	1				↓	Case by case
Suicide attempts serious	1	→	\	1	→			1	
Emergency PPI	1	1							
Emerg. Supine Prone	1	1			1				
PSRB / Parole Violations	1	1	1						
911Fire / Medical / Police	1	1	1				House Evac	1	
ER Visits / Urgent Care	1	1	1	1		→			
Hospitals / Jail	\	\	→	↓	Jail	Hospital		Admits	
Neighbor / community complaints	1	1							
Incidents involving Public	\	1							
Serious staff issues (inclement weather, etc.)	1	1							
Vehicle accidents	1	1				\	\		

<u>Cross over policies:</u> 2.007 Abuse, 2.013 Inclement Weather, 2.014 Management On-Call, 3.001 Behavioral Support, 5.001 Safety Committee & Program, 5.003 Emergency Plan, **5.005 IRs & Emergency Notification**, 5.006 Individual Summary Sheets