



Oregon

Theodore R. Kulongoski, Governor

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DATE: December 18, 2009

TO: SOCP Managers, All Employees

FROM: Deanna Bathke, SOCP Director

SUBJECT: Impact of Clean Air Act on SOCP Homes / SOCP Smoking Policy

Effective January 1, 2009 legislative action was taken to make Oregon's Smoke free Workplace law stronger. The law requires employers to provide a place of employment for all employees that are free of tobacco smoke to protect workers from secondhand smoke, which can cause life-threatening disease.

As a result of the law, and while respecting client rights, effective January 1, 2010, SOCP policy will be to designate homes as either Smoking or Non-Smoking (this includes all tobacco products.) The decision will be made based on whether or not any clients in the home smoke.

In homes where we do not have clients that smoke, the SOCP property will be designated as non-smoking.

- Staff will be allowed to smoke in their vehicles, on public sidewalks or other areas (not part of the SOCP property) as long as they are in compliance with other state, city and county codes, and respectful of the good neighbor policy, during their regularly scheduled breaks.

In homes which have clients that do smoke, staff will also be allowed to smoke, however these homes will continue to be required to smoke outdoors, during their regularly scheduled breaks or while with a client that is smoking, in an area that is:

- Not within 10 feet of entrances, exits, windows that open and ventilation intakes;

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- Not in an enclosed area (all space between a floor and ceiling enclosed on three or more sides); and
- Is in compliance with all other state, city and county codes.

The following homes are being designated as "smoking" at this time: Brooks, Charles St., Creswell, Macleay, Oak, Turner and Gath. All other homes will be designated as "non-smoking." Written notification will be sent to all homes of any changes in the future. All position postings will also show whether or not the home is designated as a smoking or non-smoking home.

If you have any questions regarding these changes, please notify Human Resources or me.

Cc: Terri Millsap, HR
Laura Traeger, Program Administrator
Brad Heath, Clinical Services Manager
Sandy Rowell, Vocational/Day Program Manager
Pat Kettleson, QA Manager