

State Operated Community Program
SOCP Action Request Memo

Topic:	REF Notebook Core Comp Replacement	Issue date:	07/01/2011
Action Requests (AR) - Action Requests are used to request action by a given deadline. They are time-sensitive and should be read and processed or assigned upon receipt.			

Applies to: (check all that apply)

<input checked="" type="checkbox"/> All employees includes:	<input checked="" type="checkbox"/> Prog. Managers	<input checked="" type="checkbox"/> Site Managers
<input checked="" type="checkbox"/> Nurses	<input checked="" type="checkbox"/> Cent. Office staff	<input checked="" type="checkbox"/> HR

Implementation date: 07/05/2011

FROM: Elaine M. Stauffer *EMS*

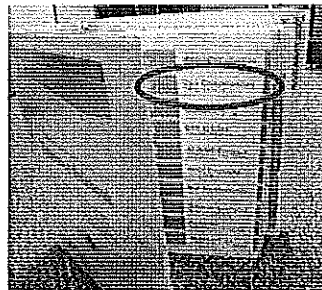
SUBJECT: REF NOTEBOOK SECTION 2 / 2011 Core Competencies

REPLACEMENT files: Central Training, In-House 30/90 Days, Nurse / Transfer and Client Specific Sheet

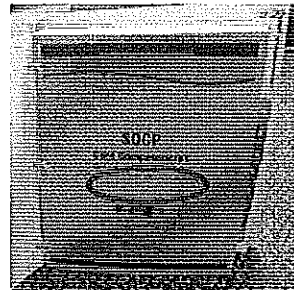
- Remove and destroy 2010 Section 2 materials.
- Replace with the attached 2011 Core Competency Materials.



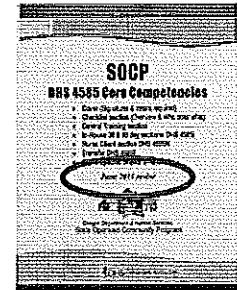
BINDER



Replace Section 2



2010 - Destroy



2011 - Replace

DHS 4585T Transfer Core Competency Sheets are posted on the SOCP Webpage: <https://apps.state.or.us/Forms/Served/de4585t.pdf>

Starting with NEO Class#18 all Core Comp folder materials have 06/2011 date. All materials are expected to be posted to the BVS web page by July 15th: <http://www.dhs.state.or.us/spd/tools/dd/socp/bvs-tools-forms.html>

If you have questions about this information, contact:

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