

PLEASE POST
SOCP SAFETY COMMITTEE
Meeting Minutes – April 26 2012

Present: Lyn Hickman; Dawn Taylor; Mike Chase; Michelle Patton, David Boes,
Ralph Quintana, Paula Kennedy
Absent: Dianna Deless; Mark Spiker; Matt Orser

The meeting was called to order at 1:00 p.m. by Lyn Hickman.

1. Summary of Injury Report for March 22, 2012 – April 25, 2012 was reviewed and discussed. There were a total of **26** incidents – **20** were caused by Behavior Management; **1** was caused by Environmental Awareness; and **4** were caused by Lift/Transfer; and **1** was caused by Repetitive Motion. **Fifteen (15)** of these incidents resulted in the filing of an 801 with SAIF Corporation.

RECOMMENDATIONS:

Michelle discussed new software purchased that will allow Safety Committee Members to view exact words written by staff. This way they can get a better picture of what happened during the accident and provide improvements.

2. Review of Vehicle Accidents – NO vehicle accidents to review!
3. Review of Safety Checklist inspections for April 2012. Fifteen (15) homes submitted their safety checklists. Eliot (1-3), Forsythia, Halsey, Jody, Madison, Milton, River Road, Silverton and Weirich did not submit their monthly checklist; Hawthorne remains closed for remodel. A total of **7** deficiencies were noted

RECOMMENDATIONS:

- Several formats are still being used. Meaning not all houses are looking at the same information. All houses should be using the “Safety Checklist” that is on the forms area of the website (link below):

<http://www.dhs.state.or.us/spd/tools/dd/socp/safetynet.html>

4. Old Business –

5. Emergency Plan information has been placed on Safety Checklist as requested by Dawn Taylor

6. New Business –

- Discussed link on SOCP site that goes to Safety Checklist, Accident Reports, and Safety Committee Minutes. Link is as follows: <http://www.dhs.state.or.us/spd/tools/dd/socp/safetynet.html>
- Discussed memo that will be sent out regarding new Fire Evacuation/Maglocks. This memo was passed around for review and a question regarding if this is for the gates as well was posed. Michelle to obtain clarification and update form accordingly.
- A memo that will also announce the recent changes to the Physical Assessment and Safety Committee Representatives will be sent out with the Fire Evacuation/Maglock memo.
- Michelle Patton passed around Safety Representation handouts for each house. These show who the Safety Rep. Is and the phone number. These are to be posted at each house.
- Michelle Patton/Ralph Quintana discussed the Gath Rd. OSHA visit. All went well and no citations/actions were given as a result.

The meeting was adjourned at 2:03 pm.