

STATE OPERATED COMMUNITY PROGRAMS
CENTRAL SAFETY COMMITTEE
MINUTES FOR AUGUST 28, 2013
SANTIAM ROOM - 1:00 PM

- I. Call to order at 1:00 pm
- II. Review of Accidents/Injuries (attached)
- III. Review of Safety Checklist (attached)
- IV. No vehicle accidents to review
- V. Old Business:
 - a. Cade:
 - i. Would like more security bracelets
 - ii. Michelle sent to house
 - b. Ina:
 - i. Screws still need in at front gate
 - ii. Brian scheduled for completion 8/28
 - c. Turner and Milton:
 - i. Have cell phones that have long distance numbers
 - ii. Phones with long distance numbers have been requested for a change
 - d. Oak
 - i. Need arm closures for doors
 - ii. Fixed
 - e. Turner
 - i. Gate is still broken.
 - ii. Fence company was scheduled for 8/23 and work completed by time of meeting.
 - iii. No attendees from Turner were present to confirm work was completed. Will place on next months agenda to confirm
- VI. New Business:
- VII. Turner – Safety Checklists state:
 - a. Electrical sockets for freezer
 - b. Furnace door lock not working
- VIII. Macleay
 - a. New furniture that is being purchased some staff have concerns and prefer not to have it as it's not easy to clean or to keep from breaking
 - i. Furniture has not yet been delivered and staffs have not yet seen furniture.
 - ii. Furniture is designed for "behavioral homes"
 - b. When A/C unit went out the AC repair company wouldn't respond due to unpaid bills.
 - i. Michelle to check which company they tried to call as other homes are still receiving repair.
 - c. Safety Checklists identifies laundry room door trim is waiting to be installed.
- IX. Safety Checklists
 - a. Most recent is 9/12. Version DHS 4577.
 - b. It is available on the SOCP Internet site for monthly download and is available to all staff.
- X. Lack of cleaning/good housekeeping – NOC especially but does pertain across all shifts:
 - a. Per Matt Orser - please enforce safety issues and cleaning issues (stocking, etc).