

Central Safety Committee Meeting

January 22, 2014 @ 1:00 pm

Minutes:

- Call to order @ 1:00 pm
- Reviews:
 - Injury Reports, Vehicle Accidents, Safety Checklist
 - Will be attached to minutes when sent out. Safety Representatives are to review and bring questions to next meeting. This will allow for more efficient meetings to begin addressing safety issues we have within our control
- Old Business - None
- New Business:
 - Review of Ethics handout (attached)
 - What would Committee like to see more Safety specific training on:
 - OIS Trainers and their presence in the homes
 - Accident process (reporting, forms, etc)
 - Safety Representative Duties
 - Eye Wash station checks
 - Work order submission – who gets what (housing vs admin)
 - Police (Medic, Case Workers, Public) interaction outside agency
 - Communication
 - Discovery Safety Representative sends SComm to staff advising them of safety concerns, etc.
 - Safety Representatives would like to see a report of maintenance issues at the house and if they are housing/admin to deal with so they can properly advise when asked by other staff.
 - Maintenance concerns:
 - Discovery
 - 3 bed side bathroom fan needs repaired
 - Flooring in bathroom needs addressed as it is starting to bow
 - Jody
 - Would like to have gate either moved or a handle put on so escape isn't possible.
 - Halsey
 - Open wires behind refrigerator.
 - Milton
 - Rubber boots/shoe covers when cleaning up after TS
 - Need heavy duty table for S. side of house
 - Ina
 - Gate/lock – is in between two posts and cant easily get to it to unlock.
 - First Aid Manuals
 - Need to be in each kit
 - Weirich – 4
 - Hampden - 4
- Next Meeting – February 26, 2014
- Adjourn – 2:00 pm

POST FOR REVIEW