

The DHS Domestic Violence Assistance Agreement (DHS 1543)
To Use it or Not to Use it? That is the question.

The *DHS Domestic Violence Assistance Agreement* (DVAA) is a tool to record domestic violence case plans. The process is required. The form is required unless the client you are working with is an on-going TANF client and you are completing a *Personal Development Plan* (PDP) with that client that includes all the elements of the domestic violence assistance agreement. Pieces of the agreement that are not listed on the PDP should be included in the TRACS narrative. (If it's not safe to enter information on-line use the paper DVAA)

Elements that should be covered either by using the paper DVAA (DHS 1543) or by using the PDP and narrative include:

- Activities to address immediate safety concerns and activities to address stabilization from the domestic violence
- Referrals and partner coordination
- JOBS Support Services to complete activities
- TA-DVS agreed upon payments (if TA-DVS applicant)
- If future housing costs are above available income...a concrete plan on how those costs will be covered in the future
- Follow-up appointments if appropriate

A systems request has been entered to have the DVAA in TRACS as an option in lieu of the PDP. Once that request is completed, then using the TRACS on-line DVAA would be required for all at risk domestic violence cases put on-line, unless it was unsafe to put information on TRACS.

I have also received some questions about the TA-DVS - TRACS Addendum. It can not be used in lieu of the DVAA or the above described process. The addendum was developed as a guided eligibility and assessment tool for TA-DVS specifically. It does not contain all the elements of the DVAA and is an optional use tool. It can help in gathering information that you will use in the case planning process but does not have all the pieces needed to complete the plan.

For questions contact Carol Krager at (503) 945-5931 or carol.krager@state.or.us.