

## SNAP Employment and Training Forms and Notices

Form/Notice Purpose		NOTM, FS	NOTM, SP	Form Server	Code in REAS field on FCAS
SNAP Employment and Training Referral Letter	To inform a client of an appointment with the contractor for E&T services, or, to give information to the client how to contract the E&T contractor to get services.	FS0824F	SP0824F	DHS0824F	N/A
SNAP E&T Conciliation	If unable to contact by phone, use to gather information to determine if an LV is to be imposed following a job quit, reduction in hours or refusal of a job offer.	FS00CON	SP00CON	DHS824C	N/A
SNAP Benefits End Due To Work Requirement	Use when <b>CLOSING</b> a case due to job quit, reduction of hours or refusing to accept a job offer.	FSC1FJQ	SPC1FJQ	DHS0824G	N/A
SNAP Benefits Go Down Due to Work Requirement	Use when <b>REDUCING</b> benefits due to job quit, reduction of hours or refusing to accept a job offer.	FSC2FJQ	SPC2FJQ	DHS0824H	N/A
SNAP benefits denied for a Job Quit	Use when <b>DENYING</b> an application due to a job quit or reduction of hours in the 30 days prior to applying.	FSETDJQ	SPETDJQ	N/A	JQ
SNAP benefits denied; Failure to cooperate with E&T program	Use when denying an application due to a prior disqualification for a job quit, reduction of hours or refusing to accept a job offer.	FSETDFH	SPETDFH	N/A	FH
Notice of FS Child Turning age 18	Send whenever a child turns 18 to inform them of new responsibilities as an adult on the case and the availability of E&T services.	FSC18HS	SPC18HS	N/A	N/A
Employment Assessment for OFSET and ABAWD Determinations	To aid in determining who is an ABAWD and who is a non-ABAWD as well as what coding to use for exemptions. The DHS1467 does not meet the minimum required to be given to clients for completion. It is intended for staff use only.	N/A	N/A	DHS1467	N/A
SNAP Employment and Training Rights and Responsibilities	Give to all households when applying for SNAP or during/after the interview. For ABAWDs and non-ABAWDs. This has been removed from the 6608 packet as it was not available at print time. Please give the form to clients. It will be added to the packet at the next printing.	N/A	N/A	DHS7280F	N/A