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# THE SKILL MAINTENANCE CHALLENGE

Strengthening Knowledge in 15 Minutes

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SNAP Unit

Dec 2010

## What is a NED?

The proper identification and coding of NED cases continues to be a problem as evidenced by questions to the SNAP Policy box and errors cited by Quality Control. Some workers start by asking about this “new” policy. Since NED cases have been around since December 2005, it seems a review of policy is in order.

### SCORE

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|-------|-----|--|------------------|
| _____ | 1.  | What does the household type NED stand for?  | <u>10 Points</u> |
| _____ | 2.  | Workers have the choice of whether or not to code a case as NED?<br>(True or False)  | <u>10 Points</u> |
| _____ | 3.  | If a household includes children, it can't be coded as NED. (True or False)  | <u>10 Points</u> |
| _____ | 4.  | Homeless households are not coded as NED. (True or False)  | <u>10 Points</u> |
| _____ | 5.  | What is the reason for coding a household as NED?  | <u>20 Points</u> |
| _____ | 6.  | Households coded as NED are not required to report any changes between certification periods. (True or False)  | <u>10 Points</u> |
| _____ | 7.  | Only SPD workers need to be concerned with this coding as only their clients meet the criteria to be a NED. (True or False)  | <u>10 Points</u> |
| _____ | 8.  | Adam is legally blind, receives SSI and is coded a NED. His 17 year old daughter and 18 month old grandson move into his home. She receives TANF and child support. Adam reports to his worker who removes the NED coding from the case. The action taken by the worker was correct. (True or False) | <u>10 Points</u> |
| _____ | 9.  | Elizabeth receives SNAP and QMB. Her SSD income is \$759 a month. She was recently evicted from her apartment due to an ongoing conflict with some other tenants and now lives under the Morrison Bridge in Portland. The worker codes her as NED. (True or False)                                   | <u>10 Points</u> |
| _____ | 10. | Fred's case should have been coded NED, but wasn't. What should you do when you receive his 852?   | <u>10 points</u> |
| _____ | 11. | Mary's case should have been coded NED, but wasn't. She did not return the 852 so her case closed. Mary is calling about her benefits. What do you do?   | <u>10 Points</u> |
| _____ |     | Total  |                  |

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## ANSWERS

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*Resources: SNAP Section F.8*

1. No earned income (EML, HCW, SEC, SEN or TNG income types) and all adult members are elderly (age 60 or older) or disabled (see definition in GP A.10).
2. **False.** Households that meet the criteria for being coded NED must be coded as such
3. **False.** As long as the child(ren) have no earned income, the household must still be coded as NED.
4. **False.** As long as the homeless household meets the criteria in #1 above, they are coded as NED.
5. The NED coding prevents the computer from sending this household an interim change report (ICR). These households are exempt from reporting in the 6<sup>th</sup> month of a 12-month certification.
6. **False.** These households are still required to report when their total monthly income exceeds the 130%. This means if they were below the 130% at cert/recert but their income increases above the 130% during the certification period, they must report.
7. **False.** NED cases can be found at both SSP and SPD. When transferring cases from one agency to another, the worker should review the case for proper coding. Coding should be correct when the case is transferred.
8. **False.** Adam remains disabled and both his daughter and grandson are children with no earned income. The case should have remained a NED.
9. **True.** The client is disabled and has no earned income. Being homeless does not change factors.
10. Process the 852, making any changes that are verified on receipt. Although that is normally not a consideration at interim report, the fact that Fred was supposed to be coded NED and be excluded from completing the form complicates the situation.
11. Mary should not be penalized because the agency failed to take the correct action. Reopen the case without the 852 and narrate that the client should not have been required to return an 852.

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### SCORING

100 - 120	Congratulations, your NED knowledge is intact!
60 - 90	You're struggling with some answers
Under 60	Time to review policy

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(December 2010)